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**KERALA PUBLIC SERVICE COMMISSION  
DISTRICT OFFICE, ALAPPUZHA**

No. A Estt 1/50024/2018-KPSC-DOALP

Alappuzha  
15.01.2024

**QUOTATION NOTICE**

Sealed quotation are invited for AMC (Annual Maintenance Contract) on per copy basis of SHARP AR-5516 Model Photocopier Machine of the District Office, Kerala Public Service Commission, Alappuzha as per the conditions mentioned below.

**Superscription**

Last date and time for receipt of Quotation : 22.01.2024 05.15 PM

Date and time for opening quotation : 23.01.2024 03.00 PM

Date up to which rates are to be from : One year from the date of contract

Designation of purchasing officer : DISTRICT OFFICER  
KERALA PUBLIC SERVICE COMMISSION  
DISTRICT OFFICE, ALAPPUZHA.

### Terms and Conditions

1. Rates quoted will be inclusive of all taxes.
2. Duration of this contract is for a period of one year.
3. Assurance of promptness of service within next working day.
4. The right to reject any quotation in full or in part without assigning any reason thereof is reserved with the purchasing authority.
5. The payment terms should be clearly mentioned in the quotation.
6. Under per copy contract all consumables ( toner, developer and drum catridges) and all the genuine spares shall be supplied free of cost. No purchase order will be issued to get consumables. Service charge will not be paid for service calls.
7. Proper maintenance and functioning of the machine should be ensured.

Details regarding the work may be obtained from the District Officer, Kerala Public Service Commission, District Office, Alappuzha. During the working hours.

Sd/-

DISTRICT OFFICER  
KERALA PUBLIC SERVICE COMMISSION  
DISTRICT OFFICE, ALAPPUZHA.

Date : 15.01.2024  
Place : Alappuzha.